

Ending your tenancy

Property:

To:

**PARTNERS FOUNDATION
WIGAN INVESTMENT CENTRE, CT3 BUILDING, SECOND FLOOR,
WATERSIDE DRIVE, WIGAN, WN3 5BA**

(Insert property address)

From:

(Insert name of tenant(s) who is/are giving notice)

I/We hereby give notice to Partners Foundation Limited as Landlord that I/we intend to serve notice to end my tenancy on the Property mentioned above, on the date on which the period of my tenancy will next end after the expiration of FOUR WEEKS from the service of this notice to you. I/we accept that it is my responsibility to return my keys to Partners Foundation when I meet one of your team to do the property handback. I/We understand that we will need to hand the property back to Partners Foundation in a clean and good condition and will be responsible for removing all my/our belongings.

I/We accept that I/we am/are responsible for ensuring the rent for the Property is paid up until the end of the notice period.

Signed:

(Tick appropriate)

- Tenant(s) Tenant's Attorney
 Deputy Personal Representative

Date:

Telephone number:

Email address:

Forwarding address:

(Including postcode)

The four weeks' notice will start from the date this Notice of Termination is received by Partners Foundation Limited and the tenancy will terminate on the Sunday after four weeks from this date. Upon receipt of your termination a member of our team will contact you to arrange a hand back of the property visit and to go through the process with you and or your representative.

